



## **Confirmed MINUTES of GENERAL MEETING held on 8 November 2016**

**Meeting opened:** 6.35pm at Cardwell Library meeting rooms

**Present:** Kathy Sheahan (Vice President), Jenny Green (Secretary), Christine Ihle (Treasurer), Gareth Davey (Committee member), Cr Glenn Raleigh (CCRC), Warren Evennett, Ros Oellermann, Kellie Chislett, John Schmidt, Robyn Smith, Chris Stoter, Greg Buck (visitor), Donna-Jan Moody (visitor).

**Apologies:** Mark Sheahan.

### **PREVIOUS MINUTES**

Unconfirmed minutes of the previous general meeting held on 11 October 2016 were distributed to members prior to the meeting.

**Moved:** Kellie Chislet

**Seconded:** Jenny Green

**Result:** Motion carried.

### **CORRESPONDENCE OUTWARD**

- Emails sent by Gareth Davey to recent users\* of the Dallachy Aerodrome access road regarding recent grading by Council – dated 12/10/16  
\*Blanchair, Cardwell Taxi, Dallachy Model Aeroplane Club, Meridian Helicopters, Anne Mealing, Christine Ihle, Harold Walton, Jo Anne Cracknell, John Anderssen, Peter Byrne, Paul Kaukiainen, Ray Muller, Steve Mealing, owner of an ultralight aircraft (via Recreational Aviation Australia), and a fly-in customer of the Beachcomber Motel & Tourist Park. Also to others who may be affected by the current situation: Altitude Skydive, Cardwell Ice Works, Great Green Way Tourism Inc, Hinchinbrook Island Cruises, Place Projects, Cr Glenn Raleigh
- Email sent to Cr Glenn Raleigh by Gareth Davey re: Council requiring prior permission to use the Cardwell Jetty, a similar requirement applies at Cardwell/Dallachy and Tully aerodromes – dated 12/10/16
- Email sent to Cr Glenn Raleigh by Gareth Davey re: problem with Tully Aerodrome banned for night use by RFDS as too dangerous – dated 26/10/16
- Email sent to Great Green Way Tourism attention Bev re: regarding removal of brochures from CCRC VIC – dated 18/10/16

### **CORRESPONDENCE INWARD**

- Email received from Developer of Hinchinbrook Harbour re: October Newsletter explaining the development of of Port Hinchinbrook – dated 17/10/16
- Email received from Gareth Davey re: Invitation to participate in a conference call with Port Hinchinbrook developers – dated 18/10/16
- Email received from Glenn Raleigh to Margaret Darveniza re: Carols by Candlelight on 18 December – dated 18/10/16
- Email received from Kath Barnett Cultural & Recreation Development Office CCRC to Thea Ormonde advising that CCRC have allocated \$1,000.00 to Cardwell Chamber of Commerce – dated 19/10/16



- Email received from Glenn Raleigh re: NBN in Cardwell – dated 19/10/16
- Email received re: Australia Day Nominations – dated 19/10/16
- Email received from Gareth Davey re: Tully-based skydiving company visiting Cardwell to do a ground-based risk and safety assessment for future events – dated 24/10/16
- Email received from Gareth Davey re: Letter in the Herbert River Express from CDCFF - misrepresentation of the Cardwell Chamber – dated 26/10/16
- Email received from Pete Faulkner CCED re: A vacancy for someone to nominate for the Rating Reference Group – dated 28/10/16
- Email received from Jennifer MaCallan re: Invitation from Cardwell District Community Futures Forum (CDCFF) Annual General Meeting to be held on 23 November 2016 – dated 29/10/16
- Email received from Gareth Davey to Vince O'Brien CCRC re: Possible compensation from Main Roads/State Government after widening of Bruce Highway causing flooding onto the northern side of the Dallachy Aerodrome access road – dated 29/10/16
- Email received from Margaret Darveniza Director Community Services CCRC re: "Why Is Your Place Special" workshop – dated 31/10/16
- Email received from Pete Faulkner from CCED re: Meeting to be held on Tuesday November 15 with agenda and minutes attached. Also regarding signage for the Cardwell Spa Pools – dated 1/11/16
- Email received from Richard Blanchett Tourism Coordinator CCRD – re: invitation to business to attend "Know Track Align" program – dated 1/11/16
- Email received from Pete Faulkner CCED re: confirmation Greg Sutyak CFO of Hinchinbrook Harbour will be attend their meeting – dated 4/11/16
- Email received from Kelsy Burge TTNQ re: Focusing on Small Business Finance Workshop – dated 7/11/16

## TREASURERS REPORT

Balance of account as at 8/11/16	\$4,814.95
Credits to account:	
Refund from ATO	\$128.00
Three new members x \$66	\$198.00
Debits from account:	
Purchase of Load and Go Card	\$106.95
Reimbursed to Chris Ihle for sundries	\$252.00
Payment to Fair Trading	\$51.70

Christine will empty the coin-operated telescope on the foreshore and bank the proceeds.

**Moved:** Christine Ihle

**Seconded:** Kathy Sheahan

**Result:** Motion carried.



## **BUSINESS ARISING FROM PREVIOUS MEETING on 11 October 2016**

### **1. Street signage**

- *Gareth Davey asked if signs could be erected directing people to parking in Balliol Street for the VIC. Cr Glenn Raleigh will take this to the Traffic Consultative Committee as anything involving the Bruce Highway is a main roads issue.*

#### **Update**

Glenn will be attending the Committee meeting during the week and will report back to Chamber at next meeting.

Status: Ongoing.

### **2. UFO Festival**

- *A subcommittee to be set up to discuss further ideas. Thea Ormonde has put together a list of volunteer jobs that will be required for the running of the UFO Festival in 2017. Volunteers are required for marketing and promotion, paperwork, prop creations, markets, bar, set up and take down before and after festival, competitions. If you know of any one that would like to volunteer, please let Thea know.*

#### **Update**

Subcommittee will be formed in the New Year and will inform the Chamber of plans.

Status: Closed.

### **3. A revised map of Cardwell**

- *Town Map – Chamber will draft a map and CCRC will design it. Gareth Davey will do the draft of a map of Cardwell showing specific points of interest. Ask Cardwell businesses for sponsorship. The draft of the map's features is in progress. If you have any ideas of what is needed on the map please email Gareth at [admin@cardwellchamber.com](mailto:admin@cardwellchamber.com). CCRC have informed the Chamber that they are willing to pay for the redesign of map.*

#### **Update**

This will be an ongoing issue for the future.

Status: Ongoing.

### **4. A gateway airport for the Cassowary Coast**

- *For forwarding to Cassowary Coast Economic Development Inc. (CCED) as a region-wide issue for their consideration. Gareth asked that, as the Chamber is a foundation member of the new CCED group which is currently asking for region-wide issues, the concept of a gateway airport for future passenger-carrying operations in the Cassowary Coast be placed on CCED's agenda. The Chamber will write to CCED advising them the outcome of this meeting. Gareth will be giving a presentation on Cassowary Coast landing areas at the next CCED meeting in Tully on 15 November.*

#### **Update**

Letter to be written. Gareth Davey will report back to the Chamber meeting in December.

Status: Ongoing.



## 5. **Tropical Coast Tourism (TCT)**

- *A representative of Chamber should be attending the TCT meetings. Kathy is still waiting for the invitation to attend. This will go to the next TCT meeting. Waiting for a response from Mark Evans (TCT Chairman).*

### **Update**

Kathy Sheahan has sent an email to the TCT for an update.

Status: Ongoing.

## 6. **Support letter for Passage Holdings**

- *Motion was moved that the Cardwell Chamber of Commerce take a neutral stance and not issue a support letter at this time. Mark Sheahan will advise David Hutchen of the meeting's decision by letter. Letter to be written and delivered.*

### **Update**

Status: Closed.

## 7. **Carols by Candlelight and Cardwell Flame Tree**

- *Carols by Candlelight will be held on 18 December 2016. Cr Glenn Raleigh will discuss with CCRC's Kath Barnett regarding the night. The launch of the Cardwell Flame Tree on the foreshore will be confirmed by next Chamber meeting.*

### **Update**

The launch of the Cardwell Flame Tree "Dila" on 28 October was very well attended by the local communities together with CCRC representatives. Mayor John Kremastos opened the evening. Girringun Aboriginal Corporation supplied a BBQ after the launch.

Cardwell Flame Tree "Dila" will be used as a Christmas tree for Carols by Candlelight on the foreshore on 18 December. Music will be supplied by Greg Phelps from the Cardwell Country Club. Kathy Sheahan will inspect the lights and volunteers are required to help set up. There will be a BBQ and soft drinks will be on sale.

Status: Ongoing.

## 8. **Peter Kenyon workshops**

- *Chamber contacted TCT regarding the outcome of the Peter Kenyon community workshop which was held in Cardwell recently. The information will be collated and distributed.*

### **Update**

An email was received from CCRC's Margaret Darveniza on 31 October apologising for the delay in getting back to the Chamber. Margaret has collated the information gathered at the "Why is Your Place Special" workshop and has grouped these as follows:

1. Input for the map – ie the three dots points (100 words) on why a visitor should stop and stay in each of our towns;
2. Building our tourism and business capacity – ideas for new/improved products & services;
3. Messages for local government – ways in which Council can improve its service or add value to the visitor experience.

Margaret has had a conversation with Mark Evans re progressing number 1 and will prepare a report for Council on number 3. She would like to know how Chamber would like to progress with number 2. Margaret is happy to meet with Chambers or individually or just send the data or any other process you can suggest.

Status: Ongoing.



## 9. CCRC's Community Market info session

- Representatives from Chamber of Commerce were not able to attend the CCRC Community Market Info Session held in Tully on 7 October 2016. CCRC's Kath Barnett from the Cultural & Recreational Development Office will be organising another session to be held in Cardwell.

### Update

Thea Ormonde could not attend the meeting but Jenny Green will speak to Thea about when a meeting with Kath Barnett could be arranged.

Status: Ongoing.

## 10. A second coin-operated Telescope

- Members discussed if another 'looking glass' viewer could be installed along the foreshore. Chamber will write to CCRC to discuss this.

### Update

The cost of purchasing a new telescope/viewer for the foreshore would be about \$6,000. The Chamber will investigate this further in the New Year.

Status: Ongoing.

## AGENDA ITEMS

### 1. Dallachy Aerodrome access road

- Cr Glenn Raleigh informed the Chamber that the airport's access road has been graded but there is still a soft area which will be repaired by CCRC in the future due to a budgetary issue.

### 2. 2016 Barra Bonanza

- Representatives from Cardwell Sportfishing Club – Ros Oellermann, Warren Evennett and Chris Stotter – attended the meeting. The Sportfishing Club had held a very successful Barra Bonanza on the last weekend of October with 197 entries for the three-day event. People travelled from Tasmania and the Northern Territory together with entries from Cairns and Townsville. Next year will be the tenth anniversary of the Barra Bonanza and major sponsors from Innisfail and Cairns have again come on board. The Club is already looking at 2017 and hoping to arrange a Fishing Expo on the Cardwell Foreshore. The Club thanked the Chamber members who volunteered at this year's Bonanza and presented the Chamber with a cheque for \$500 and bottles of wine for the volunteers.





## GENERAL BUSINESS

### 1. Chris Stoter

- Cardwell Jetty fishing info: Chris put an idea to the Chamber about having installed at the end of the Jetty an information board about what fish can be caught in the area. The members present agreed that this was a great idea. Chris will now design the information board and report back. Another idea would be to have mentioned on the board information about Vic McCristal who was a local renowned fishing writer. Chris would like also to see seating and a shade sail installed on the jetty. Cr Glenn Raleigh responded that the seating and shade sail is a CCRC capital expense and could be included in the next budget. He suggested that the Chamber on behalf of the community and businesses could write to CCRC with regards to allocating funds for the above items in the next budget. Chamber will also encourage Cardwell businesses and community organisations to write to Council as well.

### 2. Cr Glenn Raleigh

- NBN: NBN Co will commence installation in Cardwell in November 2016. This will take approximately 4-6 months to install. The service should be up and running by November 2017. An information night for the community will be arranged in the New Year closer to the time. Kellie Chislett told the meeting that her business is just outside the installation of the NBN. She is concerned that her business is not getting a good service from Telstra.
- Town clock: The clock on Victoria Street is still not working. Could Chamber write to Council asking why this has not been repaired.

### 3. Greg Buck

- Hinchinbrook Harbour: Greg Buck from Place Projects informed the meeting that Greg Sutyak – the Chief Financial Officer for The Passage Holdings Group – will be speaking at the CCED meeting on 15 November explaining what the plans are for Port Hinchinbrook. The Chamber asked if Mr Sutyak could speak to the residents of Cardwell as well and a meeting was arranged for 17 November to be held at the Cardwell Sportfishing Club starting at 6.30pm. Gareth Davey will organise this information to be sent out to the community.

[Post-meeting update: The public meeting was deferred until property owners have been briefed first.]

### 4. Warren Evennett

- Barra Bonanza policing: Warren reported that he was very disappointed with the local police officers who spent more than two hours observing at the Barra Bonanza on Saturday night. It was really not necessary to have them there for that length of time. Maybe they should have dropped by every so often just to make their presence known. Suggested that Warren write to the local police and letting them know this.



## 5. Gareth Davey

- Skydiving at Cardwell: Gareth met with the Tully-based skydivers in Cardwell recently to do a ground-based risk and safety assessment. They inspected 4 sites and were particularly pleased with the Coral Sea Park as a landing site and closeness to our local aerodrome. This will be a great asset to Cardwell and anyone wanting to do a tandem skydive in Cardwell please let Gareth know.
- Futures Forum letter: A letter was published in both local newspapers recently from Cardwell & District Community Futures Forum (CDCFF) announcing their AGM and asking for support. An extract: *"If [CDCFF] folds there won't be a community organisation to champion the aspirations of the Cardwell community. The CDCFF is a community-based not-for-profit organisation, whereas the CCoC is a commercial entity, catering mainly for business interests"*. This is a misrepresentation of the Cardwell Chamber of Commerce as the Chamber operates for the benefit of the whole community, not mainly for businesses. Kathy Sheahan gave several examples of recent community projects and activities.

## 6. John Schmidt

- Hinchinbrook Island NP: John spoke to those present about the draft management plan and encouraged everyone to read the proposal and make a public comment as it concerns the community. The management plan has been put out by the new Labor Government and talks about permits, fishing, cultural issues etc. The public consultation period closes at midnight on 4 December.  
Link: <https://www.getinvolved.qld.gov.au/gi/consultation/3400/view.html>

## 7. Christine Ihle

- Hinchinbrook Island tourism: Chris received an email from Richard Blanchett (CCRC Tourism Manager) advising that Townsville Enterprise and Cairns will work together to promote Hinchinbrook Island as a tourist spot.

## 8. Kathy Sheahan

- Mountain bike tracks: Kathy Sheahan spoke on behalf of Mark Sheahan, Chamber President. Jeff Coward CCMC has not heard about receiving the grant for the mountain bike tracks in Cardwell State Forest. Kathy to liaise with Bendigo Bank for payment of signage and also to approach John Bennet from HQ Plantations for permission.

**Meeting closed:** 8.10pm  
**Next Meeting:** Tuesday 6 December 2016  
**Venue:** Cardwell Library Meeting Rooms